# FALL COLLEGE FAIr 2019

**Monday, October 28th 5:00 pm – 7:00 PM**

Riverhead High School

700 Harrison Avenue, Riverhead, NY 11901

Dear Colleague:

On **Monday, October 28, 2019 from 5:00 PM - 7:00 PM,** **Riverhead High School will host** the

**2019 East End Counselors Association (EECA) Fall College Fair.**

Invitations have been sent to more than 300 colleges, universities, technical schools, and the military. The **first 150** schools responding by the **deadline date of October 14, 2019,** will be ensured representation in the **2019** **Fall College Fair Booklet.**

The Fall Fair will be arranged alphabetically in an arena format, with table space for each participant, but no provisions for electrical hookups. Light refreshments will be served.

The **2019 Fall College Fair Booklet** highlights schools utilizing a chart format. To insure correct representation in the Booklet, please update your statistical data by completing the enclosed **College Description Form** as accurately for 2019 as possible.

Finally, included in your **$200 Fall College Fair Participation Fee**, Dinner will be available immediately following the fair! Please indicate your intention to attend on the **Reply and Billing Form.**

We are thrilled to have the opportunity to welcome you to the 2019 EECA Fall Fair as we gather to support our East End students in their pursuit of higher education. Have a terrific summer!

Sincerely,

Caroline Stuke

Fall College Fair Chairperson

631.208.2038 (Ward Technical Center)

cstuke@esboces.org

Enclosures: Reply and Billing Form

 College Description Form

 Booklet Advertisement Contract

###### **REPLY and BILLING FORM**

# FALL COLLEGE FAIR 2019

**Monday, October 28, 2019 5:00 PM-7:00 PM**

Riverhead High School

700 Harrison Avenue, Riverhead, NY 11901

Name of Institution \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone ( ) \_\_\_\_\_\_\_\_\_\_\_

Address of Institution \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EMAIL:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_We will participate in the 2019 EECA Fall College Fair – **Fee/College $200.00**

\_\_\_We will **NOT** participate in the 2019 EECA Fall College Fair, but please keep our name on the list.

\_\_\_We will NOT participate in the 2019 EECA Fall College Fair. Please remove us from your list.

**Complete the following only if you plan to participate:**

Name of person who will be representing your college \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EMAIL:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLEASE RETURN THE FOLLOWING:

\_\_\_\_\_\_\_\_\_\_ **$200 College/University Participation Fee** (includes Dinner)

\_\_\_\_\_\_\_\_\_\_ Yes! I Plan on Attending Dinner!

\_\_\_\_\_\_\_\_\_\_I have included my updated **College Description**

\_\_\_\_\_\_\_\_\_\_My College/University would like to advertise in the Fall Fair Journal.

 **Please see enclosed** **Booklet Advertisement Contract.**

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**Please make checks payable to: East End Counselors Association (EECA) AND RETURN TO:**

**Ward Technical Center**

**c/o Caroline Stuke**

**East End Counselors Association**

**970 N. Griffing Avenue**

 **Riverhead, NY 11901**

 **Phone 631.208.2038**

 **EECA FEDERAL ID # 47-1994480**

###### **COLLEGE DESCRIPTION**

# FALL COLLEGE FAIR 2019

**Monday, October 28, 2019**

 Riverhead High School

 700 Harrison Avenue

Riverhead, NY 11901

Please provide the following information to be included in the ***2019 College Fair Booklet***

College/School Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Web Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Enrollment/Size\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Average SAT: EBRW\_\_\_\_\_\_\_\_\_\_\_\_ Math\_\_\_\_\_\_\_\_\_\_\_\_ or Composite\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Average ACT Composite\_\_\_\_\_\_\_\_\_\_\_\_\_

Athletic Division\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Annual** Tuition: In-State \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Out-of-State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Room & Board\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return this form by **October 28, 2019 with the Reply, College Description and Advertisement Contract (if applicable).**

**Ward Technical Center**

**c/o Caroline Stuke, EECA**

**970 N. Griffing Avenue**

**Riverhead, New York 11901**

**BOOKLET ADVERTISEMENT CONTRACT**

# FALL COLLEGE FAIR 2019

 Riverhead High School

 700 Harrison Avenue

 Riverhead, NY 11901

In addition to the college description that is included as part of your 2019 Fall College Fair cost, you may decide to take out a separate advertisement in the journal as well.

Copy for all advertisements must be **JPEG Format** and in **Black & White**.

Below, please indicate the size of the ad you wish to place. Then complete and return this contract, along with the other forms, to the above address by October 14, 2019.

Please follow sizing exactly as indicated above in order to ensure on-time publication.

Advertising Costs:

BLACK & WHITE ONLY

\_\_\_\_\_\_ Full Back Page – Portrait (8 x 10) $300 (one (1) available)

\_\_\_\_\_\_ Inside Cover Pages – Portrait (8 x 10) $200 (one (1) available)

\_\_\_\_\_\_ Full Page Landscape (10 x 8) $100

\_\_\_\_\_\_ Half Page - $50 (10 x 4) Landscape

Name of Institution \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Administrator’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Phone ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount of Enclosed Check \_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BILL**

**FALL COLLEGE FAIR 2019**

*Monday, October 28, 2019*

*Riverhead High School*

*700 Harrison Avenue*

*Riverhead, NY 11901*

Bill to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name of Institution

 Address of Institution

 City/State/Zip

The $200.00 fee for participation in the Fall College Fair on Monday, **October 28, 2019** at Riverhead High School, sponsored by the East End Counselors Association (EECA) covers the cost of your institution’s participation in the program.

$\_\_\_\_\_$200.00\_\_\_\_\_\_\_\_\_\_\_\_ First representative’s fee

*Additional representatives may attend the dinner after the program at a cost of 50.00 per person*.

$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Additional representatives \_\_\_\_\_\_\_\_\_\_\_# attending

$ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total amount enclosed

Please make checks payable to **EECA**:

***Federal ID # 47-1994480***

*Payment or voucher must be received on or before* ***Monday, October 14, 2019.***

**PLEASE NOTE: EECA Billing Address is** PO Box 1357, Riverhead, NY 11901

**EECA Mailing Address for this event is:**

Ward Technical Center,

C/O Caroline Stuke,

 970 N. Griffing Ave, Riverhead, NY 11901